

<b>Contract Hours</b>	21 hours per week (0.6 FTE) (3 days)
<b>Salary</b>	£17,400 p.a. (pro rata £29,000)
<b>Location</b>	BMSD Office, London
<b>Responsible to</b>	An appointed Trustee
<b>Closing Date</b>	10 November 2016
<b>Interviews</b>	Interviews to take place week of 14th November 2016
<b>Start date</b>	As soon as possible after interviews

***BMSD is looking for a Director of Media, Outreach and Lobbying: if you are creative, proactive and dynamic with good communication skills, please apply:***

**Job Title: Director Media, Outreach and Lobbying:**

- The person will work alongside the Director Operations to deliver BMSD's vision and 5-year strategic plan in keeping with its mission statement.

**Mission Statement:**

- BMSD's mission is to simultaneously combat anti-Muslim sentiment and fundamentalist obscurantism within Muslim communities, by bringing together progressive Muslim voices to promote secular democracy, social justice and civic engagement.

**The Role:**

- This role covers the key areas of media, outreach and lobbying. It needs systematic prioritisation of work in consultation with Trustees and the Director of Operations.
- British Muslims for Secular Democracy (BMSD) is a company limited by guarantee [No: 05905516] It is a registered charity [No: 1122730]. Established in 2006.
- The contract is contingent upon funding.
- BMSD is an equal opportunities employer.

**Key Responsibilities:**

- Keep abreast of major policy debates, which have an impact on Muslim communities and be aware of key developments and trends within the Muslim communities of the UK.
- Ensure that BMSD is engaged in public debates on relevant areas outlined below.
- Ensure BMSD's work is reflected in the media.
- Ensure that website and database reflect BSMD's current work, and a historic record of the growth and development of the organisation

**Application Details:**

To apply and for further information, please email a CV and cover letter explaining how you fit the role and person specification to [director.ops@bmsd.org.uk](mailto:director.ops@bmsd.org.uk).

The subject heading of the email must read "Application: Director Media, Outreach and Lobbying" and your CV and cover letter file name must include your full name.

Sadly we cannot guarantee a reply to unsuccessful applications.

**Full application pack is available to download from our website:**

<http://www.bmsd.org.uk/>