

Contract Hours	21 hours per week (0.6 FTE) (3 days)
Salary	£17,400 p.a. (pro rata £29,000)
Location	BMSD Office, London
Responsible to	An appointed Trustee
Closing Date	19 May 2017
Interviews	Week of 12th June 2017
Start date	As soon as possible after interviews

BMSD is looking for a Director of Media, Engagement and Lobbying: if you are creative, proactive and dynamic with good communication skills, please apply:

Job Title: Director Media, Engagement and Lobbying:

- The person will work alongside the Director Operations to deliver BMSD's vision and 5-year strategic plan in keeping with its mission statement.

Mission Statement:

- BMSD's mission is to simultaneously combat anti-Muslim sentiment and fundamentalist obscurantism within Muslim communities, by bringing together progressive Muslim voices to promote secular democracy, social justice and civic engagement.

The Role:

- This role covers the key areas of media, engagement and lobbying. It needs systematic prioritisation of work in consultation with Trustees and the Director of Operations.
- British Muslims for Secular Democracy (BMSD) is a company limited by guarantee [No: 05905516] It is a registered charity [No: 1122730]. Established in 2006.
- The contract is contingent upon funding.
- BMSD is an equal opportunities employer.

Key Responsibilities:

- Keep abreast of major policy debates, which have an impact on Muslim communities and be aware of key developments and trends within the Muslim communities of the UK.
- Ensure that BMSD is engaged in public debates on relevant areas outlined below.
- Ensure BMSD's work is reflected in the media.
- Ensure that website and database reflect BMSD's current work, and a historic record of the growth and development of the organisation.

Application Details:

To apply and for further information, please email a CV and cover letter explaining how you fit the role and person specification to director.ops@bmsd.org.uk.

The subject heading of the email must read "Application: Director Media, Engagement and Lobbying" and your CV and cover letter file name must include your full name.

Sadly we cannot guarantee a reply to unsuccessful applications.

Full application pack is available to download from our website:

<http://www.bmsd.org.uk/>